

How to Cut and Paste Budgets in MIP Fund Accounting



Article: 193914 from Sage NPS Knowledge base
This article applies to: Sage MIP Fund Accounting – all versions

Problem

How can I cut and paste budgets within the Budget Worksheet of Sage MIP Fund Accounting?

Solution

1. Highlight the range of cells within the column(s) in excel (not clicking on the column heading).

	1/1/2006	2/1/2006	3/1/2006	4/1/2006	5/1/2006	6/1/2006	7/1/2006
1							
2	100	100	100	100	100	100	100
3	200	200	200	200	200	200	200
4	300	300	300	300	300	300	300
5	500	500	500	500	500	500	500
6	266	266	266	266	266	266	266
7	626	626	626	626	626	626	626
8	65	65	65	65	65	65	65
9	5845	5845	5845	5845	5845	5845	5845
10	515	515	515	515	515	515	515
11	151	151	151	151	151	151	151
12	15	15	15	15	15	15	15
13	1555	1555	1555	1555	1555	1555	1555
14	668	668	668	668	668	668	668
15	999	999	999	999	999	999	999
16	968	968	968	968	968	968	968
17	959	959	959	959	959	959	959
18	15	15	15	15	15	15	15
19	965	965	965	965	965	965	965
20							
21							
22							
23							

2. Right click on the highlighted range and click Copy or 'Ctrl C'

Cut and Paste Budgets Cont'd

3. In the Budget WS highlight the range of cells within the column(s) you want to paste into including extra cells that will be blank.

	A	B	C	F	G	H
		Segments		March	April	May
		GL	Titles	Budget 2006	Budget 2006	Budget 2006
	B	40001	State Grants	\$0.00	\$0.00	\$0.00
	B	40101	Federal Grants	\$0.00	\$0.00	\$0.00
	B	44001	Invest Revenue	\$0.00	\$0.00	\$0.00
	B	45001	Service Fees	\$0.00	\$0.00	\$0.00
	B	46001	Education Progr	\$0.00	\$0.00	\$0.00
	B	46101	Community Train	\$0.00	\$0.00	\$0.00
	B	46201	Health Program	\$0.00	\$0.00	\$0.00
	B	46301	Freight Chrg Rv	\$0.00	\$0.00	\$0.00
	B	46401	Finance Chrg Rv	\$0.00	\$0.00	\$0.00
	B	47001	NA Released	\$0.00	\$0.00	\$0.00
	B	48001	Gain/Loss on FA	\$0.00	\$0.00	\$0.00
	B	49950	Satisfy Restr	\$0.00	\$0.00	\$0.00
	B	49999	Other Revenues	\$0.00	\$0.00	\$0.00

4. Click on 'Ctrl V' to paste the budget into the Budget Worksheet (right click> Paste does not work).